



**OperationOC  
Monthly Operational Meeting Minutes  
Monday, May 2, 2011**

Meeting Location: Orange County Rescue Mission's Village of Hope, Tustin, CA

**Attendance**

**Andrew McCardell**, Anaheim First Christian Church; Charlotte & Dennis Duffy, Yorba Linda Friends Church; Don Thorpe, Calvary Chapel WestGrove; Doug Thomson, Covenant Presbyterian Church; Gary Minnesang, OperationOC; **Grace Zambrana-Sutton, Orange County Sheriff's Department**; Joanne Gray, Anaheim First Christian Church; Joe Pendergrass, TruHope; John Daniel, OperationOC; John White, St. John Neumann Catholic Church; **Karyl Dupée, St. Jude Medical Center**; **Kelly Williamson, Evangelical Christian Credit Union**; Ken Hicks, Giving Children Hope; Ken Schemmer, Yorba Linda Friends Church; Kevin Torrence, NPSC; Lori Mayfield, NPSC; **Owen McGuinness**, OperationOC; Pauline Nishida, Campus Crusade for Christ; Rebecca Tamondong, Catholic Charities of OC; Vicki McGuinness, OperationOC/Hope Force; Vincent Gerace, St. John Neumann Catholic Church; Virgil Garduque, OperationOC. (**Bold** = new)

**Training**

***Highlighted:***

Personal Emergency Preparedness, 5/11 @ OpOC

HCA POD Seminar, 5/24 @ Mariners Church

Animal First Aid, 7/30 & 31 @ UCI Medical Center

***Unique training opportunities:***

WebEOC, Thurs, 5/12, 1-3 pm, Anaheim; call or email Vicki for more info

National Donations Management Network (NDMN), 5/19 or 6/2, webinar

**Deployments**

Japan – Joe Pendergrass (TruHope/CCWG)

Campus Crusade for Christ is serving as financial coordinator for summer missions for CRASH (Christian Relief, Assistance, Support & Hope)

Southern United States tornadoes – Don Thorpe, Charlotte Duffy (Hope Force); Ray & Suzanne Thompson (BGEA/RRT)

**Planning**

**Golden Guardian** is an annual state-wide emergency management exercise. This year's scenario is based on a major California flood in the Inland Region. Orange County participation will involve a Communications exercise (web, email, radio, phone); May 18, 8:30 – 11:30 am

Update: OperationOC will participate in the OC Operational Area's exercise by means of WebEOC (virtual EOC). Any partners desiring to assist are encouraged to participate in the WebEOC training on 5/12. (See above)

## Updates

**Updating contact information:** All members present were given a copy of their current contact information and areas of service and asked to provide an update. New attendees were provided a blank form on which to indicate the same. The updated contact information will be posted on the soon-to-be-revealed "Partners" page of the OperationOC website, better enabling collaboration before and during disaster events. A blank form is attached.

## Report

**FEMA Volunteer & Donations Management Training Conference:** Vicki McGuinness attended the FEMA Region IX training conference in Oakland the week of April 25-29.

Key take-aways:

- Building relationships with Cal EMA and FEMA
- Essential nature of public education regarding:
  - Affiliate with a known volunteer organization (Don't self-deploy)
  - Cash is the preferred donation because it is:
    - flexible
    - portable
    - provides an economic boost to local economy when goods and supplies can be purchased in the affected community
  - Verify need before making a donation
- Predefine opportunities for Spontaneous Unaffiliated Volunteers (SUVs)
- Monitor and use Social Media in all phases of emergency management
- Provide media with "backgrounders" to help them gain an understanding of work the organization does before, during and after a disaster
- Use "message map" for press releases and conferences
- **National Donations Management Network (NDMN)** – "clearinghouse" for donations offered throughout the nation to meet the needs of disaster survivors. To learn more about NDMN, visit <http://www.aidmatrixnetwork.org/fema/>.
  - Two webinar training dates: 5/19 or 6/2; flyer attached
  - [NDMN Exercise: 6/9](#)
  - All nonprofit OpOC Partners are encouraged to participate in this webinar and exercise
  - If you, as a nonprofit, choose to apply for consideration as a donation recipient, you are requested to reference OperationOC in your application; application attached

## Discussion

**Cooperative Plan** – The finalized OperationOC [Disaster Preparedness & Recovery Partnership Cooperative Plan](#) was presented. After reading the Plan aloud, Partners were encouraged to schedule an appointment with church or ministry leadership to discuss the document. Signed Cooperative Plans are requested to be returned in a timely manner and may be updated as needed. A copy of the Cooperative Plan, as well as a copy of the [Plan of Cooperation](#) between the Orange County Rescue Mission/OperationOC and the County of Orange/Orange County Operational Area, is attached.

The **Disaster Recovery Framework** referred to in the Cooperative Plan was most recently updated in 2008 and is currently under revision to reflect present leadership. The **Disaster Recovery Matrix Program** is summarized below:

### **Disaster Recovery Program Matrix**

The OperationOC Disaster Recovery Program Matrix (DRPM) lays out the plan for successful and measurable recovery from a man-made or natural disaster. OperationOC breaks down the recovery process into six distinctive groups. These groups are Housing, Food, Healthcare, Mental Wellness, Employment, and Finances.

Each of the recovery areas are then further broken down into four levels of victim status. These levels are In-Crisis, Stable but Vulnerable, Safely in Transition, and Stable & Self-Sufficient. Within each of these four victim status levels we identify the description of their status, the strategy used to move them toward self-sufficiency, and the measurement process.

The updated Framework will be distributed as soon as it is available.

### **Upcoming Meetings**

Orange County Emergency Management (OCEMO) @ OperationOC, 5/5, 9 am – 12 noon

### **Announcements**

**OperationOC radio net** will be conducted this afternoon at 4 pm.

May 1-7 is Wildfire Awareness Week

### **Prayer Needs:**

Lee Sandusky: Father is passing away; Lee is assisting his mother in this difficult time

All those deploying to assist in disaster recovery efforts:

Don Thorpe, Charlotte Duffy, Ray & Suzanne Thompson – SE US tornadoes

Joe Pendergrass – Japan

Chuck & Sandy Bender – Haiti

**The meeting was adjourned at 1:35 p.m.**

Next **Operational Meeting**: Monday, June 6, 12 noon-1:30 pm, at the Village of Hope